

CHORLEY 3 TIER LIAISON MEETING

WEDNESDAY, 16TH JULY 2014, 6.30 PM
COUNCIL CHAMBER, TOWN HALL, CHORLEY

AGENDA

APOLOGIES

1 **APPOINTMENT OF CHAIR AND VICE-CHAIR**

2 **TERMS OF REFERENCE AND MEMBERSHIP OF CHORLEY 3 TIER LIAISON**

(Pages 5 - 8)

As this is the first meeting of the new body which replaces both the former Chorley 3 Tier Forum with the County Council and the Borough Parish Liaison with the Borough Council.

Enclosed are the terms of reference for the new Chorley 3 Tier Liaison.

The membership of the body is all 7 County Councillors; the 8 Borough Councillors which Chair the 8 Neighbourhood Area meetings; an additional Councillor who represents Chorley town (as a non parished area); and one councillor representative from each of the Parish and Town Councils in the Borough.

The dates for 2014/15 are:

- 17 September 2014;
- 21 January 2015; and
- 15 April 2015, all at 6.30pm.

3 **MINUTES AND ACTION SHEETS FROM THE LAST CHORLEY 3 TIER LIAISON AND BOROUGH PARISH LIAISON MEETINGS**

(Pages 9 - 14)

Minutes of the Chorley Three Tier Forum held on 8 April 2014

The appendices to the minutes can be found here:

<http://council.lancashire.gov.uk/documents/g2277/Public%20minutes%2008th-Apr-2014%2018.00%20Chorley%20Three%20Tier%20Forum.pdf?T=11>

3A **THE ACTION SHEET ARISING FROM THE CHORLEY THREE TIER FORUM HELD ON 8 APRIL 2014**

(Pages 15 - 18)

Information item.

3B A BRIEFING NOTE ON SCHOOL PLACES

(Pages 19 -
24)

Information item.

3C AN UPDATE ON THE AVAILABILITY AND PRICING OF ALCOHOL PROGRAMME

(Pages 25 -
26)

Information item.

3D MINUTES OF THE BOROUGH/PARISH COUNCILS LIAISON HELD ON 15 JANUARY 2014

(Pages 27 -
30)

Information item.

4 PUBLIC QUESTIONS

In order to allow members of the Forum and members of the public to raise issues of local concern, a period of 20 minutes has been set aside.

A member of the public may speak for no more than 3 minutes.

Members of the public are not required to give notice of the issue they intend to raise, although it is expected in the case of service issues that the appropriate mechanisms for resolving the issue have been explored.

Where a question is raised which cannot be answered at the Forum, a record will be kept by officers supporting the Forum and it will be responded to via the appropriate mechanism.

5 PARADES AND EVENTS, INCLUDING SUPPORT FROM LANCASHIRE CONSTABULARY

(Pages 31 - 36)

A report from Lancashire County Council is enclosed.

Response from Chorley Council

Since the police have withdrawn unofficial and ad hoc traffic management support in Lancashire, Chorley Council has set up a multi-agency ESAG (Event Safety Advisory Group) to deal with future events across the borough.

So it does not mean the police will not be in attendance, but it will be dependent on the nature and extent of the event, the risks associated and what traffic measures (road closures) the event organiser has in place.

The Council is in discussions with Lancashire County Council to simplify the processes around road closures.

The responsibility for arranging and resourcing traffic management lies with the event organisers.

6 REQUESTS FOR SERVICE

A summary of the ways service requests can be made to both Chorley Borough and Lancashire County Council will be outlined, including the escalation of items which have not been resolved.

The Lancashire County Council website can be accessed via lancashire.gov.uk, the telephone number is 0300 1236701 and email address is enquiries@lancashire.gov.uk

The Chorley Council website can be accessed via chorley.gov.uk, the telephone number is 01257 515151 and the email address is contact@chorley.gov.uk.

An account with Chorley council will enable users to report multiple service requests without having to input their details each time. They will receive updates via email or SMS when they report a job and they will also receive confirmation emails when a job has been closed. My account users can add notes and attachments to the service requests and also report jobs on behalf of someone else. To access My account click here <https://myaccount.chorley.gov.uk/MyAccount.aspx>

6A DEMONSTRATION OF INFORMATION OF INTEREST ON THE CHORLEY COUNCIL'S WEBSITE

This will include the new “My Parish” functionality on the Chorley Council website.

7 EVENTS TO COMMEMORATE THE CENTENARY OF WORLD WAR ONE

(Pages 37 - 38)

A list of events has been compiled by Chorley Council for information. In addition, a link to Lancashire information about WW1 can be found at: www.LancashireWW1.org.uk

8 ITEMS FOR FUTURE MEETINGS

(Pages 39 - 40)

A schedule setting out the deadlines for items to be requested on the agenda for the Chorley 3 Tier Liaison is enclosed.

- Spice Time Credits – (item for the September meeting)
- Adoptions of estates – (item for the September meeting)

Agendas sent to Members of the Chorley 3 Tier Liaison Meeting,

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk